



EMIS 500444740

UNDERTAKING TO PAY SERVICE FEES

NOTE THAT THE ONUS IS ON THE PARENT/GUARDIAN TO NOTIFY THE SCHOOL IN WRITING OF FINANCIAL DIFFICULTY. ALL INFORMATION IS TREATED IN CONFIDENCE

I/We.....
(Full names of both parents/guardians)

the parents/guardians of.....
(Full name of student)

Hereby acknowledge that:

- 1) Service fees will be levied by the Governing Body of the School (Section 30 of the South African School Act No 84 of 1996).
- 2) In terms of Section 41 of the South African Schools Act, the Governing Body may by the process of law enforce the payment of service and Text Book fees.
- 3) If service fees are in arrears the school is entitled in its sole discretion to exclude my/our child/children from school activities/attendance.
- 4) Fees are payable monthly or annually in advance on or before the 3rd of every month.
- 5) We/I hereby abide by the school fee policy predetermined by Aletheia Christian College's Governing Body.
- 6) We/I agree to sign a debit order at my bank in my own capacity and to update this on a yearly base.
- 7) We/I agree that it is my/our responsibility to ensure the bank deducts money as agreed upon – it is not the schools responsibility to check up on my bank – and therefore any penalty levied by the school for late payment will be for my/our account.
- 8) We/I agree to use only the reference number given to me and understand that it is my/our responsibility to ensure that it is correct. We/I also understand that, in the event of the reference number not being correct, any corrections/penalties will be for my/our account.

I/We undertake:

- 1) To ensure that my child/children attend school regularly and should my child/children be absent from school for any reason, I/we will notify the principal in writing stating the reasons for being absent.
- 2) To pay the service fees in terms of Section 39 of the South African Schools Act No 84 of 1996. By our signatures herein we accept that we shall be jointly and severally liable for any amount outstanding or due to the school from time to time.
- 3) To pay all costs incurred for damage done or losses caused by my child/children to school property, books, equipment or staff.
- 4) To pay all costs on the Attorney and Client scale in the event of proceedings being instituted to recover fees by either an Attorney or a debt collecting agency.
- 5) To elect as my/our *domicilium citandi et executandi* the address referred to in this document for the service of any notice processes and we hereby agree to the issue of an Emoluments Attachment Order.
- 6) To inform the school in writing within 10 days of any change of address.
- 7) I agree to pay for any Text Books or additional materials charged separately from the amount indicated in the Brochure.

Initial:

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- 8) I agree and understand that the Registration amount is a non-refundable amount.
- 9) I agree and acknowledge that I have read and understand the Registration booklet.
- 10) I agree that should I need to move my child to another school that I/we will give/pay one (1) months notice. Should this be in the middle of a term, extra fees may be charged.

I/we warrant that I/we have read the above documents and that the information supplied by me/us is correct. I/we find this agreement binding. I have read the financial agreement and understand fully the implications of signing this agreement.

Surname: _____ Full Names: _____

ID no: _____ (Please include a copy of ID – person responsible for payment)

Spouse Surname: _____ Full Names: _____

ID no: _____ (Please include a copy of ID – person responsible for payment)

Married in community of property ANC Single Divorced

Physical Address: _____

Postal Address: _____

E-mail: _____

Telephone Number/Cell phone number: _____

Father Signature

Mother Signature

Witness

Date